

**Visiting School**

**1320**

Parents, guardians, and other interested individuals are encouraged to visit the Daniel Freeman Public Schools and are to be made welcome by the respective building staffs and student bodies. Visitors should report to the administrative office before proceeding to the classroom.

Children of preschool age or children not in school may visit school only when accompanied by an adult. School officials will hold such events as kindergarten information meetings to provide opportunities for preschool children to become familiar with school facilities and staff.

Permission may be obtained for secondary students visitations from the administration, but generally this approval will be only for special purpose visits.

Under ordinary circumstances, the teacher being visited by a parent or a guardian should continue with the regular classroom work. It is desirable that any individual parent-teacher conference be held before or after school in order that the normal instructional activities not be disrupted. If this is not possible, the teacher should consult with his or her principal to obtain a substitute teacher so that the conference can be held outside of the classroom.

Contacts during school hours with non-school individuals and agencies for materials, service, or programs may be made only with the approval of the principal.

For security reasons, all school personnel and students are asked to see that all visitors are courteously directed to the administration office. Likewise, all agents, etc. should have permission from the administrative office before approaching any person within the building.

Employees in school buildings shall report to the administration office immediately any person loitering on or near the school grounds. If necessary, the administration will notify the appropriate law enforcement agency to investigate the situation.

Legal Reference:	§79-8,100	Teachers, Solicitation by Agents Prohibited, Exceptions.
	§28-901	Obstructing Government Operations.