

Work Day, Certified Employees

4505

The general workday for teachers shall be arranged and scheduled by the administration within the limitations of school facilities and requirement of state law. Certified employees normally will be on duty one-half hour before the first class period in the day and shall remain at the school until one-half hour after the last class is dismissed, unless other arrangements are made by the administration. The superintendent of schools or the high school principal may on occasion require teachers to remain on duty beyond the normal scheduled work hours to discharge professional duties related to such activities as committee assignments, student staffing, and parent conferences. Teacher attendance and supervision responsibilities may also be required at evening events such as open houses and scheduled activities. These assignments will be distributed on as nearly an equal basis as possible.

Refer to Policy 6005, School Calendar and Work Day.

Legal Reference: §79-8,107 Teachers, Lunch Period.