

Individualized Educational Program

6505.9

Gage County School District 34 ensures that an individualized educational program (IEP), or an individualized family service plan (IFSP) is developed, reviewed, and revised for each child with a disability in accordance with 92 NAC 51-007.

PERSON(S) RESPONSIBLE: Director of special education or coordinator, IEP case manager, and special education staff.

TIMELINE: Notification of IEP meeting will be made 7-10 calendar days prior to the IEP meeting to assure attendance by all participants.

MATERIALS: IEP Meeting Notification Form, documentation of phone contacts

METHODS: Parents will be notified of IEP meeting by one of the following methods:

- I. Written notification can be sent by U.S. mail, or delivered by school personnel or
- II. Notification can be made by telephone contact, documented on the phone log or on the notification form.

School district IEP team members will be notified by the IEP Case Manager.

Other IEP team members will be sent a written notification by U.S. mail or by phone, documented on the phone log.

PERSON(S) RESPONSIBLE:

- I. Director of special education or coordinator is responsible for all IEP procedures and forms.
- II. IEP case manager is responsible for facilitating the IEP meeting, recording decisions made by the IEP team on the IEP form and maintaining notes of the IEP meeting.

III. IEP team is responsible for the development of the IEP.

TIMELINE: The IEP must be in effect at the beginning of each school year. The IEP meeting will be conducted within 30 calendar days of the MDT verification decision.

A copy of the IEP will be provided to parents within thirty (30) calendar days of the IEP meeting.

MATERIALS: IEP form.

METHODS: The district will follow the procedures described in Nebraska Department of Education, 92 NAC 51-007 for the development of IEPs and the conduct of IEP meetings.

Legal Reference: §79-1110
 through Special Education Act.
 §79-1184