

## **Public Notice and Notification of Members**

**8330**

All meetings of the board of education of Gage County School District No. 34 shall be held subject to the following requirements:

- I. Unless an emergency exists advance public notice of the time and place of all meetings will be given. Refer to Policy 1130, Board of Education Meetings and Media Coverage.
- II. Notices of all meetings of the board of education shall be transmitted to all members of the board of education, the public, and the superintendent of schools, unless he or she has otherwise been excused.
- III. Notices of all meetings shall contain an agenda of subjects known at the time of the publicized notice or contain a statement that the agenda shall be kept current and is available for public inspection at the office of the superintendent of schools during normal business hours.
- IV. The board of education shall have a right to modify the agenda to include items of an emergency nature only at the public meeting.
- V. The board of education shall maintain a list of news media requesting notification of meetings and a reasonable effort shall be made to provide those agencies with advanced notice of the time and place of all meetings.
- VI. When it becomes necessary for an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken shall pertain only to the emergency.
  - A. Emergency meetings may be held by means of electronic or telecommunications.
    1. The news media will be informed of the time and place of all emergency meetings.
    2. The minutes of all emergency meetings shall specify the nature of the emergency and any formal action taken at the meeting. This information shall be presented to the Beatrice Daily Sun no later than the end of the next regular business day.
- VII. The board of education will allow any member of the public or any other witness other than a member of the public body to appear before the board of education in person or by means of video or telecommunications equipment. Refer to Policies 1205, Public Input to the Board of Education and 7330, Procedures for Addressing the Board of Education for the procedures to be followed for addressing the board of education.

- IX. The president of the board of education or the superintendent of schools may request the attendance of school district patrons, staff members, or consultants at board meetings to assist in the presentation or interpretation of items on the agenda.
- X. Individuals planning to attend a meeting and requiring physical or sensory accommodations should contact the office of the superintendent of schools five days (5) prior to the scheduled meeting.

Refer to Policy 7320, Determining The Agenda.

Legal Reference:	§84-1411	Meetings of Public Body, Notice, Content, When Available, Right to Modify, Duties Concerning Notice, Emergency Meeting Without Notice, Recorded.
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