

**Job Description, Teacher**

**AR-4560.1**

Teachers shall be assigned, supervised, and evaluated by the building principal, and their duties shall include, but not be limited to, the following:

- I. Meeting or exceeding district evaluating standards in the areas of instructional performance, classroom organization and management, professional conduct, and personal conduct as outlined in the teacher evaluation form.
- II. Adhering to the code of ethics established by the Nebraska State Board of Education's Professional Practices Commission.
- III. Planning and supplementing instructional objectives and activities consistent with district approved curriculum guides.
- IV. Directing and supervising the learning activities of assigned students.
- V. Supervising behavior in the school environment to maintain the safety and well-being of the students and staff. In addition to classroom activities such supervision may also include playground, cafeteria, and halls.
- VI. Selecting material suitable to the educational objectives.
- VII. Utilizing a variety of analytical and evaluative techniques suitable to the curriculum content.
- VIII. Communicating a positive support of the students in their educational development.
- IX. Recognizing the exemplary influence of the educator over the student. Recognizing that a primary function of teaching is to see that each student is given equal opportunity to achieve at his or her highest level of ability.
- X. Communicating with staff, parents, and community through positive professional cooperation.
- XI. Keeping accurate records of each student's attendance and progress. Recording grades and other pertinent data on permanent records.

AR-4560.1, Con't.

- XII. Suggesting positive recommendations for the continuing review and development of curriculum.
- XIII. Actively participating in scheduled staff meetings and serving on educational and curriculum development committees.
- XIV. Recognizing the extracurricular program as an integral part of the educational development of the child.
- XV. Participating, as requested, in the budget formation and acquisition process as it relates to the individual's position.
- XVI. Maintaining a classroom situation which will be conducive to learning.
- XVII. Demonstrating an effective and articulate use of the English language in both oral and written communications.
- XVIII. Guides the learning process toward the achievement of curriculum goals and, in harmony with the goals establishes clear objectives for all lessons, units and projects, and communicate these goals and objectives to the students.
- XIX. Dealing with stressful situations.
- XX. Reports to and is evaluated by the building principal.
- XXI. Minimum physical requirements for the position.

ACTIVITY	SELDOM 0-10%	OCCASIONAL 11-35%	FREQUENT 36-65%	CONSTANT OVER 65%
Standing			X	
Walking			X	
Sitting		X		

Stooping		X		
Reaching/ Pulling		X		
Climbing	X			

AR-4560.1, Con't.

Driving	X			
Lifting 30# Max.		X		
Carrying 25 ft.		X		
Manual Dexterity Tasks <sup>1</sup>			X	

<sup>1</sup> Operate A-V equipment (TV, VCR, various projectors, recorders, and telephone. Knowledge of computer necessary in some areas.

XXII. Minimum educational preparation requirements.

- A. Nebraska Bachelor's degree in education, or equivalent. Master's degree preferred.
- B. Holds a Nebraska teaching certificate with endorsement in area of assignment, or equivalent.
- C. Previous successful teaching experience preferred.

XXIII. Teachers in lower grades must be able to assist students with clothing, such as putting on coats, overshoes, mittens, etc.

XXIV. Shall perform such other tasks and duties as may be assigned.

Legal References:	§79-101	Teaching Defined.
	§79-501	District Boards, Hiring of Superintendent, Teachers, and Personnel.
	§79-567	Board of Education, Power to Select Officers and Employees.
	§79-804 Through §79-816 §79-817	Certification Requirements.  Schools, Written Contracts Required.
	§79-859 Through §79-871	Professional Practices Commission.