

Procedures For Filling A Board Vacancy

AR-8110.3

When a vacancy on the board of education occurs, the remaining members shall, within forty-five (45) days proceed to fill the vacancy in the following manner:

- I. Publicly request interested residents of the school district to submit written statements indicating their desire to be considered as a candidates for the vacancy.
- II. The board of education shall designate a time during a future school board meeting where each candidate will make a three to five minute oral presentation, citing his or her reasons for desiring to be considered for the vacancy.
- III. Following the presentation, the names of all candidates will be entered, in a random fashion, on a ballot and the remaining members of the board of education will vote on one person to fill the vacancy.
- IV. The completed ballots will be collected by the secretary of the board of education. The secretary will appoint two disinterested persons from those individuals attending the meeting to count and tally the ballots.
- V. No candidate shall be declared to be elected to the vacancy unless two-thirds of the remaining members of the board of education vote for the candidate. If no candidate receives a two-thirds vote of the remaining board members, the president shall declare the issue lost and shall order another ballot cast.
- VI. Balloting may continue as many times as necessary to elect a replacement or until the meeting is adjourned.
- VI. If the board cannot agree on a candidate within forty-five (45) days following the official recognition of the vacancy, the president of the board of education shall request the election commissioners of the county to hold a special election. The cost of the election shall be the responsibility of the school district.

Legal Reference: §32-567 Vacancies, How Filled.
 §32-570 School Board, Vacancy, How Filled.

AR-8110.3, Con't.

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